



**AWC / BCCIL PAYROLL SERVICES
2017 PAY PERIOD SCHEDULE**

PAY PERIOD DATES		Timesheets due in AIM's Office <i>BEFORE</i> Noon on Wednesday:	Check Date:
Start:	End:		
12/11/2016	12/24/2016	12/28/16	1/6/2017
12/25/2016	1/7/2017	1/11/17	1/20/2017
1/8/2017	1/21/2017	1/25/2017	2/3/2017
1/22/2017	2/4/2017	2/8/2017	2/17/2017
2/5/2017	2/18/2017	2/22/2017	3/3/2017
2/19/2017	3/4/2017	3/8/2017	3/17/2017
3/5/2017	3/18/2017	3/22/2017	3/31/2017
3/19/2017	4/1/2017	4/5/2017	4/14/2017
4/2/2017	4/15/2017	4/19/2017	4/28/2017
4/16/2017	4/29/2017	5/3/2017	5/12/2017
4/30/2017	5/13/2017	5/17/2017	5/26/2017
5/14/2017	5/27/2017	5/31/2017	6/9/2017
5/28/2017	6/10/2017	6/14/2017	6/23/2017
6/11/2017	6/24/2017	6/28/2017	7/7/2017
6/25/2017	7/8/2017	7/12/2017	7/21/2017
7/9/2017	7/22/2017	7/26/2017	8/4/2017
7/23/2017	8/5/2017	8/9/2017	8/18/2017
8/6/2017	8/19/2017	8/23/2017	9/1/2017
8/20/2017	9/2/2017	9/6/2017	9/15/2017
9/3/2017	9/16/2017	9/20/2017	9/29/2017
9/17/2017	9/30/2017	10/4/2017	10/13/2017
10/1/2017	10/14/2017	10/18/2017	10/27/2017
10/15/2017	10/28/2017	11/1/2017	11/10/2017
10/29/2017	11/11/2017	11/15/2017	11/24/2017
11/12/2017	11/25/2017	11/29/2017	12/8/2017
11/26/2017	12/9/2017	12/13/2017	12/22/2017
12/10/2017	12/23/2017	12/27/2017	1/5/2018
12/24/2017	1/6/2018	1/10/2018	1/19/2018
1/7/2018	1/20/2018	1/24/2018	2/2/2018

Send timesheet as soon as last shift for each pay period is completed!!

Submit your timesheet only once by: mail, fax, email or drop off

Mail: BCCIL Payroll Services, PO Box 1182, Reading, PA 19603

Fax: 610-376-0035 ** Call to confirm timesheet was received at 610-376-0010 (option 2)

Email: aimpr1@abilitiesinmotion.org *and* aimbmr@abilitiesinmotion.org

Drop Off: Abilities In Motion, 210 North 5th Street, Reading, PA 19601 (Mail slot is located on side of the building on the main doors and is available 24 hours a day, 7 days a week.)